

## MANSFIELD TOWNSHIP COMMITTEE MEETING

April 22, 2015

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

The Township Committee emerged from the Workshop Executive Session at 7:40pm and began the regular meeting.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Mayor Clancy stated that the Township Committee met the candidates for the Deputy Clerk position during the workshop meeting.

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mrs. Korczukowski made a motion to approve the minutes from the regular meeting held on April 8, 2015, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

### PRESENTATION OF PROCLAMATION:     BRETT WYCKOFF

Mayor Clancy presented Brett Wyckoff and read the proclamation into the minutes.

## 2015-49

## PROCLAMATION

WHEREAS, on July 24, 2014 the Fire and Police Departments were dispatched to a residence on Mount Bethel Road on the report of a fourteen year old male with burns to his hand,

WHEREAS, upon arrival on scene the Emergency Responders were notified that Brett Wyckoff saved his eleven year old sister and their family home when a pot that was left on the stove caught fire. Brett quickly assessed the situation and was able to remove the pot

from the burner and threw the pot and contents outside thereby removing the fire hazard,

WHEREAS, Brett sustained burn injuries to his right hand, forearm, and face which required immediate medical treatment,

WHEREAS, the Township Committee would like to recognize Brett for his courageous efforts and quick thinking to remove the threat from the household,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, Warren County that Brett Wyckoff be commended for his efforts in this potentially tragic situation.

Mr. Misertino made a motion to approve the passage of Resolution 2015-49, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

#### BUDGET DISCUSSION:

Mr. Daniel and Mr. Ferry explained the current status of the proposed 2015 budget.

The Township Committee discussed the Municipal Aide grant and if we should reduce the amount that was budgeted for Improvements to streets and roads.

Mr. Ferry offered that it would be possible to take the money out of the Capital Improvement Fund and part out of the fund balance.

Mrs. Korczukowski made a motion to approve the hiring of a new DPW employee, which was seconded by Mrs. Korcher.

Ayes: Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: Mr. Misertino, Mr. Watters

Absent: None

Abstain: None

Mr. Watters stated that he would vote to hire a police officer if we removed the DPW employee, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Watters introduce the 2015 Budget Resolution 2015-52 and stated that the Budget adoption will be held on May 27, 2015, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

#### BILL LIST:

Mr. Misertino asked about the American Wear bill from December.

Mr. Misertino made a motion to approve the bill list, seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

#### CLERKS REPORT:

Ms. Hrebenak stated that Andy Parke needed materials for the Schoolhouse and is requesting that the Township pay for this.

Mrs. Fascenelli stated that there is an escrow for this and the money can be taken out of there.

Ms. Hrebenak stated that the trees are in and people have been picking them up and it has been going well.

#### FINANCE REPORT:

Mr. Daniel explained the memo from Ms. Bishop in reference to COAH.

The Township Committee requested that Ms. Bishop come to the next meeting to explain the new information.

#### EMPLOYEES REPORTS:

Mrs. Fascenelli stated that the Green Team has the Town wide yard sale scheduled for this weekend.

Mrs. Fascenelli stated that the Backyard composting and worm on May 16th.

Mrs. Adasavage stated that in April Sustainable Jersey updated their website which made it much more user friendly. Mrs. Adasavage went through the timeline for recertification with Sustainable Jersey.

Mrs. Fascenelli stated that there is a window in Tax/Finance Office that has needed to be repaired. Mrs. Fascenelli asked when this will be repaired.

**RESOLUTION:**

**RESOLUTION:**  
**RESOLUTION # 2015 -46**  
**REFUND OF RECREATION REGISTRATION**  
**TOWNSHIP OF MANSFIELD**  
**WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, Joelle Lucenti paid \$ 140.00 via credit card on 3/22/15 for two children to participate in soccer (2015 Spring) with the Township of Mansfield, County of Warren,

**WHEREAS**, one child will not be participating in the soccer program,

**NOW THEREFORE BE IT RESOLVED**, that the Chief Financial Officer be authorized to refund the amount of \$ 70.00 (one child) to Joelle Lucenti.

Mr. Watters made a motion to approve the passage of Resolution 2015-46, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

**RESOLUTION # 2015-47**  
**LIEN REDEMPTION**

**TOWNSHIP OF MANSFIELD**  
**WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield this 22nd day of April 2015, that payment is to be made to the certificate holder as noted:

<b>Block</b>	<b>Lot</b>	<b>Address</b>	<b>Lienholder</b>	<b>Cert#</b>	<b>TOTAL REFUNDED</b>
1507	05	702 Route 57	US Bank Cust PC5 Sterling National Tax Lien Servicing Group 50 South 16 <sup>th</sup> St Suite 1950 Philadelphia, PA 19102-2513	2014-09	\$ 11,992.03 Lien \$ 9,600.00 Premium

Mrs. Kocher made a motion to approve the passage of Resolution 2015-47, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nays: None  
Absent: None  
Abstain: None

**RESOLUTION # 2015-48**  
**TOWNSHIP OF MANSFIELD**  
**WARREN COUNTY, STATE OF NEW JERSEY**  
**Resolution of Support from Local Governing Body Authorizing the**  
**2015 RECREATIONAL TRAILS PROGRAM Grant for Environmental Commission's**  
**"Hector A. Cafferata Jr. Park Trail Linkage and Multi-Use Enhancements"**

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) Green Acres Program seeks to develop and maintain recreational trails and trail facilities through the funding and administration of Grants in support of the 2015 Recreational Trails Program,

**WHEREAS**, the Township of Mansfield, Warren County, New Jersey procured 128 acres of land through the Open Space Program and dedicated that land to the creation of the Hector A. Cafferata Jr. Park,

**WHEREAS**, the Hector A. Cafferata Jr. Park contains both active and passive recreation areas, and the Grant would be used to create connectivity of trails within the "park" to the lower parking lot of the municipal building where paved trails meet said parking lot that connect with the recreational facilities as well as the grounds of the elementary school,

**WHEREAS**, in addition, the grant would be used to improve a loop of existing trail (approximately .6 miles in length) within the park for multi-use/shared-use through application of reclaimed millings with an asphalt cap to offer more diversity of individual and group experiences,

**WHEREAS**, in addition, the Township will apply for a NJDEP permit for application of a multi-use surface of asphalt of the existing trail loop with respect to proximity of transitional wetland areas,

**WHEREAS**, in addition, the Township will use available reclaimed millings to offset material costs that will be capped over by asphalt application for same loop,

**THEREFORE**, the Township Committee of the Township of Mansfield, Warren County, New Jersey has determined that the Township of Mansfield should apply for the aforementioned Grant in the amount of \$ 24,000 with a 20% or greater in kind or cash match (e.g. ≤\$6,250) with no more than 15% of the total project cost allotted to planning and/or trail feasibility study expenses.

**THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mansfield, Warren County, State of New Jersey, authorizes the submission of the aforementioned Grant on or before April 30, 2015.

Mr. Watters made a motion to approve Resolution 2015-48, seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nays: None  
Absent: None  
Abstain: None

**RESOLUTION 2015 -50**  
**TOWNSHIP OF MANSFIELD**  
**WARREN COUNTY, STATE OF NEW JERSEY**  
**A RESOLUTION TO PROVIDE FOR AND DETERMINE AN HOURLY WAGE FOR A TEMPORARY**  
**POSITION**

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:  
The hourly wage for the following temporary employee is:

<b>NAME</b>	<b>POSITION</b>	<b>HOURLY WAGE</b>
Judith Casella	Temporary Violations Clerk	\$ 13.98

This is a temporary position with a not to exceed \$ 4,000.00 annually.

Mr. Watters made a motion to approve Resolution 2015-50, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

**RESOLUTION 2015 –51**  
**TOWNSHIP OF MANSFIELD**  
**WARREN COUNTY, STATE OF NEW JERSEY**  
**A RESOLUTION TO PROVIDE FOR AND DETERMINE A WAGE FOR A TEMPORARY POSITION**

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The wage for the following temporary employee is:

<b>NAME</b>	<b>POSITION</b>	<b>WAGE</b>
Charles E. Carro	Temporary Prosecutor	Not to Exceed \$2,400

This is a temporary position with a not to exceed \$ 2,400.00 annually.

Mr. Watters made a motion to approve the passage of Resolution 2015-51, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

**ENGINEER' S REPORT:**

Mr. Finelli explained that Constellation Solar project is underway and the contractor has been very accommodating.

Mr. Finelli stated that the DEP Storm water permit will be being submitted shortly.

Mr. Finelli stated that Blau Road there are some improvements that need to be done by July 2017.

Mr. Finelli stated that with the Local Aid Application we will have till 2016 to complete the project.

Mr. Watters asked Mr. Finelli to do the plans for the local aid grant that was received, which was seconded by Mr.

Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Finelli spoke to the Committee about the letter that he received from Mr. Geiba about the intersection of Route 57 and Watters Road. Mr. Finelli asked if any of the Committee members would like to be present and would everyone agree to setting up a meeting.

Mr. Finelli spoke with the Township Committee about the Salt shed for the DPW building on Route 57.

Return at 10:11

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Mr. Lavery stated that as we emerge from Executive Session the items discussed were Personnel for a court employee, a matter of attorney client privilege, and legislation having to do with John's Law these minutes will be available at such time that the Committee determines they are no longer a threat to the public interest.

RESOLUTION # 2015-53  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY  
RESOLUTION TO TRANSMIT WRITTEN COMMENTS TO THE NEW JERSEY HIGHLANDS COUNCIL AS PART  
OF THE 2014-2015 REGIONAL MASTER PLAN MONITORING PROGRAM

WHEREAS, the Highlands Council is currently seeking comments from the public regarding the Highlands Regional Master Plan as part of its 2014-2015 RMP Monitoring Program, and

WHEREAS, the monitoring program will evaluate the RMP's effectiveness in fulfilling the goals and objectives of the Highlands Water Planning and Protection Act, and

WHEREAS, the monitoring program will assess the progress made toward achieving the Highlands Act goals and objectives, the relevance of the RMP's policies and programs in addressing the intents and purposes of the Highlands Act, and the overall impact of the RMP on the environmental and economic health of the Region, and  
WHEREAS, written comments are due by April 30, 2015, and

WHEREAS, comments have been prepared by the Mansfield Township Land Use Board.

THEREFORE, by the Township Committee of the Township of Mansfield, Warren County, State of New Jersey that the comments as prepared by the Mansfield Township Land Use Board and dated April 22, 2015 are to be transmitted to the New Jersey Highlands Council.

BE IT FURTHER RESOLVED, that the Township Clerk of the Township of Mansfield is hereby directed to transmit said comments on behalf of the Township Committee of the Township of Mansfield.

Mr. Watters made a motion to approve the passage of Resolution 2015-53, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Watters made a motion to have the Township Attorney to deal with the matter that was discussed in Executive Session, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

**RESOLUTION 2015 –50**  
**TOWNSHIP OF MANSFIELD**  
**WARREN COUNTY, STATE OF NEW JERSEY**  
**A RESOLUTION TO PROVIDE FOR AND DETERMINE AN HOURLY WAGE FOR A TEMPORARY POSITION**

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The hourly wage for the following temporary employee is:

<b>NAME</b>	<b>POSITION</b>	<b>HOURLY WAGE</b>
Judith Casella	Temporary Violations Clerk	\$ 13.98

This is a temporary position with a not to exceed \$ 4,000.00 annually.

Mrs. Kocher made a motion to approve Resolution 2015-50, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Misertino made a motion to extend job offer to the person discussed for the amount discussed for the Township Clerks office, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

**PUBLIC PORTION:**

Scott Minter- Mount Bethel Road, spoke to the Township Committee in reference to the budget and how things were done with this budget. Mr. Minter asked that the committee work to have qualified people.

Mr. Minter asked if Mr. Finelli would be here for the meetings.

Mr. Minter expressed his issues with the quit pro quo with the DPW worker and the Police Officer.

Mrs. Carol McKevitt, thanked the Township Committee for the Trees. Mrs. McKevitt stated that there is truck traffic



coming off of Hazen to Watters.

Mrs. Dawn Smith stated that the ANJEC grant response was received today and they were awarded \$750.

Mrs. Smith asked the Township Committee to consider taking a small loop of about 7 acres out of the tillable land so that it can be used as a new part of the Trail and use part of the grant.

Mrs. Smith asked if this was something that was sent to other committees for their input.

Mrs. Smith stated that she attended training for the Environmental Commission and they strongly suggested that all members have township email addresses.

Donna Mulvihill, Valley Road, went through her suggestions for DPW, and her issues with overtime and salaries for the DPW and why the Township does not need to hire for the DPW.

Elizabeth Griggs, Mount Bethel Road, is the DPW supervisor exempt and was he hired prior to having a CDL. Mrs. Griggs expressed her concern with the farmland and the amount that is farmed.

Connie Adasavage, Snyder Road, asked if the Committee Liaison for the Open Space Committee would be updating what is going on at the Open Space meetings.

Mr. Misertino stated that after walking the trail he would like to suggest that the creamery be removed from the Township property.

Mr. Misertino made a motion to remove the Creamery from the recreation property, which was seconded by Mayor Clancy.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Clancy made a motion to adjourn at 11:22.